



## Scholarship Committee

**Committee Description:** The Scholarship Committee provides support for ACS members through scholarships to the Annual Conference. The committee sets scholarship criteria, communicates scholarship availability and deadlines, reviews applications, and selects scholarship recipients.

### Roles & Responsibilities:

- **What does the committee work on?** All aspects of the annual scholarships including reviewing and adjusting the application and application process as needed, reviewing scholarship applications and awarding scholarships.
- **Is any travel required?** No, all the work is done remotely.

### Time Commitment:

- **What months are busiest?** May as this is when we review applications.
- **How many hours are generally expected of a committee member each month?** 1 hour meeting in September, 1 hour meeting in December and 1-hour meetings once a month during spring months and 4 hours during May.
- **How long are members expected to participate on the committee?** There is no minimum term, members are invited to participate for as long as they are able.

### Desired Skills:

- **Are there any skills that are required?** All work is done virtually over shared documents so familiarity with Google Docs is helpful.

### Current Meeting Schedule:

- 3-4 meetings in the Spring. Days and time are set based on availability.
- **How many meetings are required to attend?**
  - All of them.