



Governance Committee

Committee Description: The Governance Committee (GC) will assist the Board of Directors (BOD) of the American Cheese Society (ACS) in carrying out its mission and responsibilities to uphold the letter and spirit of the ACS Bylaws and BOD approved policies.

Roles & Responsibilities:

- **What does the committee work on?** The committee works on the governance and policy functionality of the ACS as an organization.
- **What tasks do you complete each year?** Detailed document and policy review required. The tasks are varied depending on what the BOD asks us to focus on.
- **Is any travel required?** No travel is required.

Time Commitment:

- **What months are busiest?** The workload distribution varies.
- **How many hours are generally expected of a committee member each month?** A minimum of four hours per month are expected.
- **How long are members expected to participate on the committee?** The GC requires a two-year commitment.

Desired Skills:

- **Are there any skills that are required?**
 - Knowledge of ACS board operations and functionality
 - Knowledge and experience with non-profit board operations
 - Knowledge of ACS bylaws

Current Meeting Schedule:

- The GC will meet bi-weekly or as needed depending on the workload.
- The date and time of meetings has been Mondays at 2:00pm EST.
- **How many meetings are required to attend?** Members are expected to attend all meetings.